**SCRUM MEETING WEEK (5)**

**Sprint planning checklist**

| **Preparation** | **Meeting** | **Follow up** |
| --- | --- | --- |
| ​​UML Diagrams from earlier lab sessions checked for completion and briefly discussed any ideal changes before meeting with the TA | TA critiqued UML, Data flow and use-case diagrams. All suggested changes were implemented | ​​Discussed individually implemented changes and finalize |

**Sprint team members**

| **Name** | **Role** |
| --- | --- |
| ​​Ahmad Saleem Mirza | Team |
| Nelson Ngumo | Team |
| Bennett Witt | Team |
| Alex Utsumi | Team |
| Ruby Yu | Scrum master |
| **Satabdi Das** | Product Owner |

**Sprint planning meeting items**

**Previous sprint summary**

| **Sprint theme** | ​​COSC 310 Milestone 2 |
| --- | --- |
| **Issues completed** | ​​ 1. Updated UML Diagram.  2. Updated Data Flow Diagram |
| **Issues left** | None |
| **Team Capacity** | 5 |
| **Summary** | Collaborated on Updating UML, Data Flow and Use-Case diagrams according to TA critiques  Our weekly meeting time is 10 - 12 on every Tuesday. |

**Details Current sprint**

| **Start date** | ​​Feb 9, 2024 |
| --- | --- |
| **End date** | Feb 16, 2024 |
| **Sprint theme** | Understanding data flow and user access to information |
| **Team capacity** | 5 |
| **Issues capacity** | UML:   * Add multiplicities to the entities * Add admin user * Remove section * Add userID attribute to User entity * Add assignment type * Remove poll   DATA FLOW:   * Add admin actor * Remove 'data flow' heading from each line * Draw data flow level 0 (differences illustrated [here](https://www.geeksforgeeks.org/levels-in-data-flow-diagrams-dfd/)) * Change "Student info sent to course" to "Student info"   USE-CASE:   * remove TA * add features from the given requirements * Should look like [this](https://astah.net/manual/sysml-and-system-safety/_images/usecase_dgm.png) |
| **Individual capacity** | Ahmad Saleem Mirza: UML USE-CASE Data Flow Diagrams, Updated issues on GitHub  Ruby Yu: UML USE-CASE Data Flow Diagrams  Bennett Witt: UML USE-CASE Data Flow Diagrams  Nelson Ngumo: UML USE-CASE Data Flow Diagrams  Alex Utsumi: Joined the team later this week so will have something written here next week 🙂 |
| **Potential risks** | Failing to implement TA critiques our UML, Data Flow and |
| **Mitigations**[1] | Have everyone contribute to coming up with ideas to include to ensure we cover all bases. |

**Sprint planning resources**

●  [UML use case diagrams](https://youtu.be/4emxjxonNRI?si=mcX7fMhC-7TAFAEn)

● lecture and TA slides/explanation of the requirements of UML and data flow diagrams